



Clean Air Sarnia Area

Co-Chair – Sarnia Lambton Environmental Association

Co-Chair – Ontario Ministry of Environment Conservation & Parks

Meeting Minutes

Date	Time	Location	Frequency
March 10 th 2021	1400 – 1600	Virtual via MS Teams	Quarterly (3-4 per year)
Supported Technology	Attendance		
<u>Microsoft Teams</u> Audio or Video Conferencing	Vince Gagner, Megan Marsland, Annik White, Archie Kerr, Brianne Attard, Scott Baker, Brad Bergeron, Lujain Daghar, Don Fusco, Olwen Gover, Amanda Graham, Yvonne Hall, Greg Heath, Janet Macbeth, Joe Boothe, Krysta-Leigh Johnson, Julia Iacovella, Mallory Jutzi, Kris Lee, Kristina Zimmer, Teresa Lannin, Joseph Lasowski, Mark Vanderheyden, Matthew Kachler, Dan McDonald, Jennifer Meharey, Rachel Melzer, Michelle McKay, Sean Morrison, Tony Munoz, Todd Murray, Jim Sollen, Nathan VanBelois, Scott Odolphy, Hadi Sharifi, Sharilyn Johnson, Shaun Bisson, Kelly Van Sickle, Annette Verhagen & Norm Joseph		

1. Call to Order & Opening Comments

The meeting was called to order at 14:00 hours by Vince Gagner as Co-Chair.

2. Introductions

The group participated in a roll call to introduce themselves. Vince welcomed RWDI to the table.

3. Approval of Agenda & Past Meeting Minutes

Motion passed to approve the agenda as presented and meeting minutes for November 12th.

4. Sarnia Area Environmental Health Project – Update

a. Project Team Update

Rachel Melzer and Brianne Attard provided an overview of the milestones completed since the November CASA meeting, the current status of each part of the study, and items of focus moving forward. The Project Advisory Committee (AC) meeting is planned for March and there are plans to provide community updates in April. Lujain Daghar demonstrated how/where to access the SAEHP webpage on CASA's website. Kris Lee recognized the project team and suggested it would be helpful to include a vignette video (max 2-3 mins) or site map that teaches the end user how to navigate the site. Vince shared how Mallory Jutzi had recently reviewed the tutorial video on CASA that is used to help people understand how to access data from the site and how this could be updated and expanded to include a referenced to SAEHP.

- **Action:** Vince, Mallory and Dan to review and generate a recommendation back to CASA at our next meeting.

b. Sarnia Air Action Plan Perspectives

Sean Morrison explained how the Sarnia Air Action Plan was initiated by the local district office in 2014/15 to identify airshed priorities in Sarnia-Lambton. Six primary contaminants were identified (ozone, PM, benzene, benzo(a)pyrene, SO₂, 1,3 butadiene) and most of the work to date has been on benzene and SO₂ through technical standards / regulation.



Clean Air Sarnia Area

Co-Chair – Sarnia Lambton Environmental Association

Co-Chair – Ontario Ministry of Environment Conservation & Parks

Meeting Minutes

The health study can be understood as an initiative nested within the broader air action plan. The Ministry works as a team to support delivery of the study; as learnings are made, if actionable, they are addressed. Vince commented on the importance of aligning actions with evidence and to work actions through CASA so we can all share, learn and improve together as a team.

5. Air Quality Measures & Trends

a. Reporting – CASA Meetings & Annual Report

Vince acknowledged how the CASA site can be used to generate reports; however, there is no current assessment of trends, successes, objectives, etc. In the past SLEA generated annual reports but this was stopped when CASA went live. MECP have published infographic summaries and Vince suggested that this could be a model for CASA to follow and jointly publish our collective info for public updates. Sharilyn Johnson agreed that the infographic summaries help the community clearly see key points vs. long reports. Kris Lee commented that identifying objectives and reporting progress against these helps to track progress over time. Vince shared that it is becoming more common to see 'blended scorecards' on infographic summaries so people can see what work has been accomplished and performance trends over time.

- **Action:** Ministry to share AFN station infographic for reference.
- **Action:** Vince, Mallory and Dan to review and generate a recommendation back to CASA at our next meeting with the target to get alignment for an end of year infographic report from CASA to the community.

b. Alignment with MECP Operations Manual

Vince shared how RWDI is auditing all SLEA stations to ensure they meet or exceed provincial requirements set out in the Operations Manual for Air Quality Monitoring in Ontario.

c. TOR / MOU Review – Target End of Year

Vince recognized the teams that kicked off the original CASA website project and how, after several years, we now have an opportunity to review the Terms of Reference and update the design. Vince shared how he has benchmarked our CASA design against others and will work with MECP on appropriate updates for roll out in 2022.

- **Action:** Vince, Mallory and Dan to review and generate a recommendation back to CASA in Q4 2021.

6. Review of Open Actions

a. RWDI Onboarding

Reference: [1] March 2021 CASA Meeting RWDI

Mark Vanderheyden, Brad Bergeron and Annik White delivered a presentation to introduce RWDI to the group, provide an overview of their scope of work, and details regarding the



Clean Air Sarnia Area

Co-Chair – Sarnia Lambton Environmental Association

Co-Chair – Ontario Ministry of Environment Conservation & Parks

Meeting Minutes

transition. They explained how they are assessing all installations, making tweaks to processes, and identifying priority capital work for SLEA consideration. Vince recognized both RWDI and ORTECH for the smooth transition in December/January. The subsequent group discussion emphasized the importance of having enough stations and for these stations to be monitoring the correct contaminants. Vince commented on the exceptional opportunity that we have now with MECP conducting such thorough assessments of air quality across our region for the environmental health project. This information should be used to not only assess health risk but also help optimize our integrated air monitoring network design.

- **Action:** Vince, Mallory and Dan to review and generate recommendations to CASA as information is made available from the regional study.

b. SLEA AirPointers® Project

Vince shared how the SLEA AirPointers® located at Corunna Legion and Scott Road are fully operational and streaming to the CASA website. He recognized RWDI for this work along with Mellon Electric and OSP Contractors. Thanks to Sharilyn, the siting of the new SLEA station at the AFN Daycare was approved by Chief and Council and an application was made to the federal government under section 28(1) of the Indian Act. It is now pending approval from Indigenous Services Canada. Recognition to Sharilyn and Wilson Plain Jr. for their help with this part of the project.

c. Station Signage & Naming

Reference: [2] DRAFT CASA Signage Procedure 02162021

Vince reviewed how the group drafted a procedure last year and received group feedback at our last meeting. Vince asked if there were any comments on the final changes. A request was made for a motion. Motion was made by Mallory, seconded by Sharilyn and no objections. Sharilyn then requested approval of CASA for the naming of three stations at Aamjiwnaang. Norm Joseph presented justification for the three nominees as: Ada Rogers-Lockridge (MECP Air Pointer at AFN Administration), Errnol Gray Sr. (MECP station on LaSalle), and Wilson Plain Sr. (SLEA Air Pointer at Daycare). Sharilyn confirmed that AFN Chief and Council have endorsed these selections. Sharilyn recognized Vince for sharing the idea of station naming from other parts of Canada. Jennifer Meharey asked if all nominees approved of their names going on the stations and Sharilyn confirmed that direct approval was obtained from those living and from families for those passed. Kris asked for confirmation that it was still our intention to have stories posted on the CASA website about each nominee – Mallory and Vince confirmed. A motion was requested and made by Mallory, seconded by Kris, and no objections.

- **Action:** Shaun Bisson, Jennifer Meharey, Patrick Madahbee, and Norm Joseph to prepare a summary description of each station nominee for posting on the website.
- **Action:** Mallory and Vince to get signs made and installed at their respective stations.



Clean Air Sarnia Area

Co-Chair – Sarnia Lambton Environmental Association

Co-Chair – Ontario Ministry of Environment Conservation & Parks

Meeting Minutes

d. BASES Brand Launch

Vince encouraged CASA members to visit the new [BASES](#) website and share their feedback and/or suggestions to sbisson@iecpartnership.com. He explained how Emergency Preparedness Week is scheduled during the first week of May and will involve a coordinated formal announcement of BASES, promotion of MyCNN, new regional signage and activation of Phase II of the regional Everbridge roll out (see CAER notifications below). Recognition to Shaun and his Project Team for their work to prepare for early May.

e. CAER Notifications

Vince Gagner explained how Shaun Bisson is actively working to transition eight member sites onto the Everbridge notification system (i.e., from fax to electronic notifications) by the first week of May. He reviewed how the public will be able to sign up for notifications directly from industry in addition to municipal alerts and how this information will stream onto the BASES website. He recognized how this new process and tool follows the model already used by Wilson Plain Jr. Kris Lee thought this was a very positive step for community engagement and recommended that the project team conduct thorough testing before it goes live. Vince confirmed that Kristina and others at IOL have already piloted the process and systems - everything is looking good to go from a technical perspective.

7. General Information Updates – Roundtable

The group did not have updates to share.

8. Adjourn & Confirm Next Meeting – June 2021. To be confirmed via email.